

JESSICA KEASBERRY-VNUK

EVENT, PROJECT, & THEATRICAL MANAGER

jesskeasberry@gmail.com | (714) 661 - 4444

EVENT EXPERIENCE (SELECTED)

LA Stage Alliance

Producing Assistant | *The 2019 Ovation Awards*

- Collected assets from and was a point of contact person for the 45 nominated LA theatre companies.
- Oversaw the communication, paperwork and distribution of all staff, presenter, and volunteer information packets.

South Coast Repertory

Special Events Assistant | *2019 Pacific Playwrights Festival*

- Assisted the Special Events Manager and Literary department in overseeing event operations, such as catering, party configurations/supplies, and donor relations.

PROJECT-BASED EXPERIENCE (SELECTED)

Williamstown Theatre Festival

Production Management Intern

- Asst. PM on *Ghosts* (dir. Carey Perloff), *Orlando* (Katie Lindsay), and *Summer's Soldier* (dir. Jenna Rossman); PM on *Cabaret #2* starring Jesse Tyler Feurgusen.
- Assisted in budgeting and coordinating of meals for 60+ person overnight crews.
- Created load-in and strike/changeover schedules.

UCI Institute for 21st Century Creativity

Assist. Production Manager / Stage & Company Manager | *Your Ocean, My Ocean*

- Coordinated travel, transportation, and meal plans in Rhode Island for the 20 UCI company members that were flown out to Brown University.
- Assisted in overseeing the shipping, rental, and purchasing needs of this multi-media immersive transfer within its \$60,000 budget.

Center Theatre Group

Theatre Management & Operations Intern

- Assisted the Facilities Manager of the Kirk Douglas Theatre in overseeing special events and implementing paperwork/software to improve overall workflow.

Brown Bag Theater Company

Producer & Production Manager

- Assisted the Lead Producer with fundraising efforts, grant writing, strategic marketing, hiring, and leading the creative team.
- Coordinated labor needs for load-in, performances, and strike.

STAGE MANAGEMENT EXPERIENCE (SELECTED)

Modelland	Production Asst.	prod. Tyra Banks
Lythgoe Family Panto		
<i>Peter Pan and Tinker Bell</i>	AEA Asst. Stage Manager	dir. BT McNicholl
Laguna Playhouse		
<i>I Never Saw Another Butterfly</i> (TYA)	Stage Manager	dir. Donna Inglima
<i>Driving Miss Daisy</i>	Production Asst.	dir. Michael Bloom
<i>Clybourne Park</i>	Production Asst.	dir. Matt August
<i>King of the Road</i>	Production Asst.	dir. Andy Barnicle
International City Theatre		
<i>The Glass Menagerie</i>	Asst. Stage Manager	dir. John Henry Davis
Shakespeare Orange County		
<i>Pirates of Penzance</i>	Asst. Stage Manager	dir. Pete Uribe
<i>Henry IV Part One</i>	Asst. Stage Manager	dir. Gavin Cameron-Webb
CounterBalance Theatre		
<i>Mad Madge and Her Blazing World</i>	Stage Manager	dir. Annie Loui

EDUCATION

University of California, Irvine

B.A. Drama | 2020

Honors in Stage Management

Irvine Valley College

A.A. Social & Behavioral

Sciences | 2017

SKILLSET

- CPR & First Aid
- Reads Music
- Valid Driver's License
- Vectorworks
- AutoCAD 2D
- Fundamentals of:
 - Scenic Painting
 - Lighting
 - Sound

REFERENCES

Ann E. Wareham

Artistic Director,

Laguna Playhouse

awareham@lagunaplayhouse.org

Don Hill

Head of Stage Management,
University of California, Irvine
donhill@uci.edu

Lindsey Turteltaub

Director of Production,
Williamstown Theatre Festival
lturteltaub@wtfestival.org